

1. Registrierung von Unternehmen bei UNGM (United Nations Global Marketplace)

1. Gehen Sie zur [UNGM](#)- Website. Lieferanten wird empfohlen, Google Chrome als Webbrowser für die Navigation auf der UNGM-Website zu verwenden.
2. Klicken Sie oben rechts auf der Seite auf **Register**.

3. Klicken Sie auf **Suppliers** (Lieferanten).





UNITED NATIONS
GLOBAL MARKETPLACE

ACCOUNT CREATION

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Procurement Opportunities
Contract Awards
Tender Alert Service (TAS)
Supplier Code of Conduct
United Nations Standard Products and Services Code (UNSPSC)
Help Center
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Suppliers
Companies, Individual Consultants, Universities, Associations, and Non-Governmental Organizations that can provide products and/or services to United Nations organizations.

United Nations Organizations
United Nations and other international organizations' staff members with valid and active United Nations' email addresses.

Trade promotion organizations
Trade Missions, Chambers of Commerce, Non-commercial Entities, and Permanent Missions to the UN that facilitate trade and do not participate in procurement opportunities.*Registration is subject to approval.

Personal data [Redacted] I would like to receive information relating to an identified or identifiable natural person, such as a name, an identification number, location data, or an online identifier. By submitting the Registration Form for the site you consent to the processing of the personal data it contains by UNGM and acknowledge that the personal information contained in the Form will be shared with the UN Affiliates. Providing your business information to UNGM, which is accessible to all UN Affiliates, is considered an active statement by you of your interest in having your company being represented in all relevant UN Affiliates' tenders and being contacted by the Affiliates' Procurement Officials within this business context, or other business reasons. If you want to learn more about our terms and conditions applicable to data protection please click here. Should you have any requests for further information, please contact us using the contact form in the Help Center accessible from the "Help" icon at the top of the page.

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4. Füllen Sie die erforderlichen Informationen aus.

Die angegebene E-Mail-Adresse wird zum Benutzernamen des Kontos. Sie dient zur Anmeldung beim Lieferantenkonto und zur Authentifizierung. Es muss sich um eine gültige E-Mail-Adresse handeln.

Geben Sie den Namen des Unternehmens so an, wie er in der Gründungsurkunde des Unternehmens oder in anderen rechtlichen Unterlagen angegeben ist.

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SUPPLIER ACCOUNT CREATION

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Company details

Company name *

License number *

Country *

Company director details

First name *

Last name *

User details

The company director details in the previous step and the user details are the same.

First name *

[Privacy - Terms](#)

Wenn eine Meldung erscheint, dass ein Unternehmen mit einem ähnlichen Namen bereits existiert, wird dem Lieferanten empfohlen, sich über das Kontaktformular im Hilfezentrum/Helpdesk an UNGM zu wenden [link](#).

Company details

Company name * A company is already registered under that same name. Please contact the UNGM team through the Help Center contact form by clicking on the question mark icon (Help) at the top right of the page.

License number * ✓

Country * Enter your country.

5. Laden Sie den Verhaltenskodex für Lieferanten der Vereinten Nationen herunter und lesen Sie ihn durch [UN SUPPLIER CODE OF CONDUCT](#).

Durch Anklicken des Kästchens bestätigen Sie, dass Sie den Verhaltenskodex für Lieferanten der Vereinten Nationen gelesen haben und zur Kenntnis nehmen.

How did you hear about UNGM?

Source * ✓

Referral comments



We have read and acknowledge the [UN Supplier Code of Conduct](#) as the minimum standards expected of suppliers to the United Nations and its organizations.

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6. Klicken Sie auf **Send the activation link**. Eine Aktivierungs-E-Mail wird an die angegebene E-Mail-Adresse gesendet.

How did you hear about UNGM?

Source * UN website ✓

Referral comments

We have read and acknowledge the [UN Supplier Code of Conduct](#) as the minimum standards expected of suppliers to the United Nations and its organizations.

[Send the activation link](#)

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Auf dem Konto wird die folgende Seite angezeigt, auf der Lieferanten aufgefordert werden, **ihr UNGM-Konto zu aktivieren**.

ACTIVATE YOUR ACCOUNT
To access all the functionalities of the Global Marketplace, your account needs to be activated.

MY UNGM REGISTRATION

1	2	3	4	✓
Account created	Account activated	Registration started	Registration completed but not submitted	Registration submitted

Please activate your account

Click the link in the email we sent to [REDACTED] to activate your account.
Make sure to check your spam folder. The sender is no-reply@ungm.org

[> Change my email address](#) [> Resend activation link](#)

7. Zugriff auf die E-Mail des **Lieferanten | Aktivierung des Kontos** in Ihrem Posteingang.

Klicken Sie auf **Activate my account**. Bitte beachten Sie, dass der Link nur einmal verwendet werden kann.

Supplier | Account activation

UNGM <no-reply@ungm.org>
to diane.valentin2+0810 ▾

10:27 AM (4 minutes ago)



Greetings
Diane Valentin

Welcome to the United Nations Global Marketplace (UNGM)

Your supplier account has been created on UNGM. Click on the
button below to activate your UNGM account:



8. Sobald das Konto aktiviert ist, klicken Sie auf **Complete the registration** und fahren Sie mit der Registrierung auf der Basisebene fort.

Weitere Informationen finden Sie im Artikel: [How to complete the registration form at the Basic level?](#)

ACCOUNT ACTIVATED

MY UNGM REGISTRATION

1	2	3	4	✓
Account created	Account activated	Registration started	Registration completed but not submitted	Registration submitted

Your UNGM account has been successfully activated!

> Complete the registration